

## QUICK START GUIDE

- Place the machine on a firm even surface.
- Insert the hod pushing down very firmly until it clicks. Plug in the AC adapter (charging takes approximately 3 hours).
- Ensure the hod is empty then press  key.
- Select Till Count Mode or Free Count Mode with any of the arrow keys and then press the enter key.
- If you select Till Count Mode, you will be asked to enter your till number. Enter till number by using the numeric keypad, then press the enter key.
- Select 1 (Float on) or 2 (Float off), and follow on-screen instructions.

## FAST KEY FUNCTIONS

 <p><b>Auto-Add</b> Press the "F" and the "+" keys. "+" will be displayed on screen if auto-add is activated.</p>		 <p><b>Float On/Off</b> Press the "F" and the "Coin Up" keys. Use any of the arrow keys to activate or deactivate the float. Press "+" key to accept.</p>
<p><b>Contrast</b> Press hold the "F" and "C" keys, and press either "Up" key (to increase) and either "Down" key (to decrease) the contrast.</p> 		 <p><b>Auto-Scroll</b> Press the "F" and the "-" key. "▲" will be displayed on the screen when auto-scroll is activated.</p>
 <p><b>Calibrate Scoop/Till Cup</b> Press the "F" and the "ON/OFF" keys, then follow the on screen instructions.</p>	 <p><b>Switch Currency</b> Press the "F" and the "Packaged Coins" keys to toggle between the different currencies.</p>	 <p><b>View Till</b> Press the "F" and the "Till" keys. This will display information for the current till. To exit, press the till key.</p>
 <p><b>Float Selection</b> Press the "F" and the "Note Up" keys. Then press any arrow key to select a float. Use the "+" key to switch float on or off. Press the coin up arrow key and "F" key to highlight the float on the screen. Press "F" key to save. To exit, press the "Packaged Notes" key.</p>		

## COUNTING LOOSE NOTES OR COINS



- Only single denominations can be counted at one time.
- COINS:** Press either coin   key to select the required denomination. Place coins into the till cup/scoop and then onto the hod.

**NOTES:** Press either note   key to select the required denomination. Place notes on the hod (up to 30 notes at one time).
- Remove notes/coins from the hod and the machine will automatically advance to the next denomination and add counted value to grand total, if your auto-add and auto-scroll is switched on.

## COUNTING PACKAGED NOTES OR COINS



- COINS:** Press the "COIN" key to select packaged coins counting mode.

**NOTES:** Press the "NOTE" key to select packaged notes counting mode and the type of package. Use the arrow keys to select the denomination.
- Place a bag of coins or a pack of notes on the hod.
- If the bag of coins or bundle of notes are "good", the value will automatically add to the total.
- COINS:** If the word "suspect" is displayed on the screen, select the denomination of coin using the coin  or  key. Press the  key to accept and add to the total.

**NOTES:** If the packaged notes appears as "suspect", remove band from banded notes and count in loose note mode.
- Advance to the next denomination.

## COUNTING NON-CASH ITEMS



- Press the non-cash key to select non-cash mode and the item required.
- Use the numeric keypad to enter the values.
- Press the enter key to add to totals.